



PROCUREMENT SERVICES

ADDENDA

Date	January 22	2014
Addenda Number	#2	

REQUEST FOR PROPOSAL Citywide Camera Planning Consultant		
RFR NUMBER	5499	
DUE DATE	2:00 PM	JANUARY 24, 2014

This Addendum is a contract document modifying previously issued documents, which remain in full force except as specifically modified below.

The purpose of this addendum is to provide answers and additional clarification to questions that were received from vendor interested in responding to this RFP.

1) I am unclear as to the scope (size) of the proposed work.

My company [REDACTED] is composed of myself an engineer and a part time clerk I do not know if you require more man power than what I currently employ, I have been asked by larger firms to work with them as a Minority Business Enterprise, however, I am reluctant to bid on this RFR directly and also be listed as a subcontractor on a competing bid.

The City of Hartford is looking for Consultants with Security Camera expertise to help develop specifications for a Citywide Camera system. The Selected Consultant will work closely with the Hartford Police Department and the Metro Hartford Information Systems department to conduct a needs assessment and develop technical specifications which provide the best solution for identified problem areas.

The Consultant will not be able to bid on the deployment portion due to a possible conflict of interest when working on this phase.

2) Is a CCD or CAD -CAM in house capability a requirement?

[REDACTED] provides knowledge of the industry, field expertise in security and the specifications for cameras and video management systems we would Sub-contract CAD drawings after marking up prints.

No CCD or CAD-CAM capability required for this phase of the job.

3) Are bid or performance bonds required?

No, neither will be required for this project.

3) Can you please advise if there is a project manager/technical contact with the Police Department for the Citywide Camera project?

No, all communication must come through procurement for active bids

4) The RFR calls for a Bid Bond and Performance Bond in one section, yet in the section where it says "Standard Instructions", the bid bond and performance bond is not "checked". Bid Bonds and Performance bonds are not typical for consulting services. Was this an oversight, or is this actually required?

This RFR does NOT require neither a bid bond a performance bond

5) If it is required, will our General Liability, and Errors and Omission Policy suffice for that?

The bonds are not required but the insurance requirements are.

6) We are based in NYC where our HQ is located in Manhattan. Is it required that to be eligible you need to be a CT registered business? If so, how long does that take to acquire as we do want to bid on this.

Your company must be registered with the Connecticut Secretary of State.

7) If a Fixed Fee is desired – Does the City have a project budget?

We have a budget for this project but this project work will drive future budget needs to complete the camera installations and determine a sustainable infrastructure.

8) How many cameras are anticipated?

Through this project we are looking to have that questions answered and a roadmap created mapping out all the locations needed cameras and the cost so we can forcast the budget

9) Or is there a more detailed scope of work to base our fees on?

No, there is not a more detailed scope.

10) Will the City of Harford allow the selected Consultant of RFR #5499 to bid on the deployment of the future camera system, either as a Prime or Sub Contractor?

The Consultant will NOT be able to bid on the deployment portion due to a possible conflict of interest when working on this phase.

11) The City of Hartford has already deployed some cameras for security. Please provide a detailed listing of the current types of cameras (model names/numbers), quantities and general listing of locations (project type locations like parking garages, stop lights, schools, etc.).

The City and School system have a variety of installed camera systems, both indoor and outdoor. The purpose of this RFR is to work with a firm to develop a universal standard that will be easier to maintain and managed.

12) Will the City desire to remove or utilize the existing cameras and security systems currently in place?

The City will continue to utilize existing camera systems in place and upgrade or replace as necessary.

13) Please describe the current infrastructure support the current camera systems.

Most installed camera systems utilize the City and Schools installed UTP cable infrastructure.

14) Will the camera locations include both inside and outside locations/sites?

Yes the locations include both inside and outside cameras.

All remaining specifications, terms and conditions remain the same.

William Diaz
Procurement Specialist

End of Addendum # 2